



**Executive Committee Meeting  
February 11, 2025, 4:30 p.m.  
Hybrid REDI Office at 51 Monroe Street, PE20, Rockville, MD or**

Join Zoom Meeting

<https://us02web.zoom.us/j/81936414296?pwd=aZ0DSX4RhluGbWyREnJfGlimIkUBXQ.1>

Meeting ID: 819 3641 4296

Passcode: 134225

---

One tap mobile

+13017158592,,81936414296#,,,,\*134225# US (Washington DC)

**AGENDA**

1. CEO
  - a. General
    - i. Staff changes – introduce Karen Sippel
    - ii. Handbook Revisions (Ashely Alexander from Devan Consulting to go over changes)
    - iii. Review of mid-year presentation to Mayor and Council of Rockville
    - iv. Discuss periodic meetings with Chamber - goal
  - b. Economic Development
    - i. Branding project Update
    - ii. Small Scale Manufacturing Grant Progress
  - c. MWBC
    - i. SBA Grant compliance
    - ii. Shop Local
    - iii. Mid-Year Reports
2. Board Business
  - a. Draft BOD Agenda
3. Other Business

**Next Meeting, March 11, 2025, 4:30 p.m.**