



**Finance Committee Meeting
February 13, 2024, 5:30 p.m.
Hybrid at REDI office
51 Monroe Street, PE20, Rockville, MD 20850 or**

Join Zoom Meeting

<https://us02web.zoom.us/j/82303062475?pwd=NFRCOXNNRjIXTUZUREFva2VaY202Zz09>

Meeting ID: 823 0306 2475

Passcode: 535000

One tap mobile

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AGENDA

1. CEO/CFO/Treasurer Report

a. Review of Financials (January)

b. Review of 990

Action: Move to present 990 to full Board for authorization to file.

c. Incentive Review Process

Action: Move the documented process to the full Board for approval.

d. Sponsorships/Contracts/Memberships

1. Sponsorship for Bisnow

\$2,500 Bus Tour Sponsorship Package

1. One (1) logo and link to the website of the sponsoring entity on bus tour promotional materials

2. One (1) bus seat per bus (approx. 2-3 buses) for a sponsor's representative to speak about your organization and the market; and to network

3. One (1) collateral item placed inside the bus tour folder

4. One (1) complementary ticket for the International Life Science Conference and a 20% discount code to the International Life Science Conference to share with your team, clients, friends, etc.

2. Employee training with Montgomery College

Coaching Proposal_Jan 2024 \$8,000

Coaching Proposal_Sept. 2024 \$3,700

Exec. Leadership_Fall 2024 \$2,800 + \$2,250 (Team Building session)

Exec. Leadership_Spring 2024 \$4,000 + \$2,250 (Team Building session)

3. Memberships

Board of Trade

Greater Rockville Chamber of Commerce

e. City of Rockville

1. Budget Process Update
2. Presentation to Financial Advisory Board February 5

f. Grants

1. Update on Prince George's County
2. Update on Frederick County
3. FY23 BSU Grant

g. Still Pending - SBA FY2019 and FY2022 audits

2. Other Business - None

Next Meeting: March 12, 2024, 5:30 p.m.