



**Agenda**  
**Board of Directors Meeting**  
**February 23, 2023, 7:30 a.m.**

**Hybrid Meeting**  
**51 Monroe Street, Suite PE20, Rockville MD 20850 or**

Join Zoom Meeting  
[https://us02web.zoom.us/j/84869487828?pwd=\\_1JRXksTfBbPhjxAZZQhmJOP8Wz2xw.1](https://us02web.zoom.us/j/84869487828?pwd=_1JRXksTfBbPhjxAZZQhmJOP8Wz2xw.1)

Meeting ID: 848 6948 7828  
Passcode: 103316  
One tap mobile  
+13017158592,,84869487828#,,,,\*103316# US (Washington DC)

**AGENDA**

**Meeting Called by:** Susan Prince

1. Call to Order, Welcome and Remarks ..... Susan Prince
  - a. Board Retreat – April 29 at Shulman Rogers
  - b. Spring Board Get Together at Todd’s - TBD
  - c. Discuss how to get more board members to come to meetings in person
  
2. Operational Items
  - a. **Action: Approval of Minutes (February)**..... Susan Prince
  - b. Discuss creation of a Bio Committee..... Susan Prince
  
  - c. Treasurer’s Report ..... Todd Pearson/Rhonda Devan
    - i. Review of 990  
**Action: Approval of 990 and authorization to file**
    - ii. Review of Financials (January)
    - iii. FY2019 SB Audit – still pending
  
3. CEO Report..... Cindy Rivarde
  - a. Economic Development ..... Richelle Wilson
  - b. MWBC ..... Danette Nguyen
    - i. Recent Grants/Agreements
      1. Verizon SBDR For Bowie Location
      2. Child Care Incubator Program
    - ii. Women’s History Event – Social Media and In Person
    - iii. Update on Open Positions
  
4. Presentations  
State of the Commercial Real Estate Market .... Morgan Sullivan, JLL

5. Strategic Items

- a. Incentive Committee..... Dan Mallon
- b. Marketing Committee ..... Bei Ma
- c. MWBC Advisory Board..... Nancy Regelin

6. Brief Partner Updates:

- a. Rockville Chamber of Commerce..... Marji Graf
- b. City of Rockville..... Mayor Newton, Rob DiSpirito
- c. Montgomery County EDC ..... Bill Tompkins
- d. Maryland Department of Commerce ..... Carla Merritt

**Upcoming Important Dates:**

- Marketing Committee** ..... TBD
- Incentive Review Committee** ..... TBD
- MWBC Advisory Board** ..... TBD
- Executive Committee Meeting** ..... March 14, 2023, 4:30 p.m.
- Finance Committee Meeting** ..... March 14, 5:30 p.m.
- Board Meeting**..... March 23, 7:30 am