



**Incentive Review Committee Meeting
MINUTES
1:00 PM on December 6, 2021
Zoom Meeting**

Committee Attendees: Susan Prince, Daniel Parra, Dan Mallon, Ken Sonner

Staff: Richelle Wilson, Cindy Rivarde

Not Present: Kimberly Kelley

1. Welcome and Introduction - Call to Order 1:05 PM
2. Discussion Items
 - i. **Introduction:**
 1. Operational Items:
 - a. Approval of Minutes:
 - i. **ACTION: Mr. Mallon made a motion to accept the September 8, 2021, minutes and was seconded by Ms. Prince and passed unanimously by the committee.**
 - ii. **Incentive Applications**
 1. SBIF grant
 - a. **Twinbrook Dental**
 - i. Ms. Wilson went over the details about Twinbrook Dental and their application. Twinbrook Dental Center is a Rockville-based family dentist practice founded in 1995 treating dental needs of residents of Rockville and neighboring areas. They are committed to delivering the highest quality dental care using advanced dental equipment. The company relocated from 12450 Parklawn Drive (1,332 SF) to a larger facility (2,700 SF) at 12300 Twinbrook Parkway. Twinbrook Dental has

spent over \$600K in tenant improvements and upgraded equipment for their new facility. They are asking for \$16,000 in assistance.

Mr. Parra moved to grant the applicant \$16,000. Mr. Mallon seconded the motion.

Name	Address	SF	Employees	Capital Investment	Notes	Request	Grant
Twinbrook Dental	12300 Twinbrook Parkway, Ste 110, Rockville, MD 20852	2,700	Five full-time employees	\$650-700K	Expanded from 1,332 SF at 12450 Parklawn Drive to 2,770 SF at 12300 Twinbrook Pkwy	\$16,000	\$16,000

The motion passed unanimously.

- iii. The committee also discussed creating guidelines to make the application process easier for the applicants and decided to schedule a future discussion about the purpose and focus for the SBIF.
- iv. Ms. Wilson went over the FY 2021 survey results of past grant recipients with the group for them to better understand the types of recipients that applied, the type of assistance they received and their various reasons for applying as well as the impact that the incentive programs have had.

Adjourn: 2:15 PM

Next meeting: TBD

Next Application Deadline: April 30, 2022