



Agenda
Board of Directors Meeting
January 27, 2022, 7:30 a.m.
VIA ZOOM

Join Zoom Meeting

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Meeting ID: 842 4249 0630

Passcode: 633386

One tap mobile

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AGENDA

Meeting Called by: Susan Prince

1. Call to Order, Welcome and Remarks Susan Prince
2. Operational Items
 - a. **Action: Approval of Minutes** Susan Prince
 - i. Minutes November 18, 2021
 - b. **Action: Adopt Employee Handbook** Cindy Rivarde/Jennifer Hester
 - c. **Action: Adopt Vaccination Policy** Cindy Rivarde/Jennifer Hester
 - d. **Action: Adopt MWBC Policies & Proc.** Cindy Rivarde/Morgan Wortham
 - e. **Action: Move Reserve Account to Maryland State Employee Credit Union** Rhonda Devan/Todd Pearson
 - f. Treasurer's Report Todd Pearson/Rhonda Devan (Vault)
3. CEO Report..... Cindy Rivarde
 - a. Accomplishments for CEO third year..... Cindy Rivarde
 - b. Economic Development Cindy Rivarde/Richelle Wilson
 - c. MWBC Cindy Rivarde/Morgan Wortham
4. Presentations
 - a. None
5. Strategic Items
 - a. Workforce Education Committee.....Dr. Kim Kelley
 - b. Incentive Committee..... Dan Mallon
 - c. Marketing Committee Becky Briggs
 - d. MWBC Advisory Board..... Nancy Regelin
6. Brief Partner Updates:
 - a. Rockville Chamber of Commerce..... Marji Graf

- b. City of Rockville..... Mayor Newton, Rob DiSpirito
- c. Montgomery County EDC Bill Tompkins
- d. Maryland Department of Commerce Carla Merritt

Upcoming Important Dates:

MWBC Advisory Board Meeting..... Tuesday, February 8, 8:00 am

Executive Committee Meeting..... Tuesday, February 8, 4:30 pm

Finance Committee Meeting Tuesday, February 8, 5:30 pm

REDI Board Meeting Thursday February 24, 7:30 am