



**ROCKVILLE ECONOMIC DEVELOPMENT, INC.
NOMINATING COMMITTEE
MINUTES**

June 24, 2021 10:30 p.m.
VIA Zoom Meeting

Committee Attendees: Susan Prince, Bei Ma, Suzanne Osborn

Staff: Cindy Rivarde, Morgan Wortham

Not Present: Morgan Sullivan

1. The original meeting date on June 17th was rescheduled to June 24th.
2. Inquiries about Board Membership
Suzanne Osborn will set up interviews with Ben Anstrom, Michael Scott and Alan Tan. Nikhil Bijlani will be voted on at the next full Board meeting. Cindy Rivarde will reach out to Ken Sonner who asked for his consideration to be put on hold when the pandemic hit.
3. Criteria for Board Membership
The committee continues to discuss this. It was noted that the board should reflect the diversity of Rockville's business community.
4. Board Expectations/Board Packet
Susan Prince made edits to the Board Packet. These have been incorporated and Cindy and Morgan Wortham will review for any additional updates before bringing back to the committee and then providing to Board Members – including recent input from the attorney regarding gifts and conflicts.
5. Next Steps:
 - a. Bei Ma is developing a list of interview questions for potential board members
 - b. Suzanne Osborne is setting up interview times with potential board members
 - c. The committee will consider recommending a by-law committee to review changes with regard to term limits, annual meeting dates, etc.
 - d. The committee will continue to refine criteria for board selection
 - e. The committee will consider creation of formal positions for incoming and outgoing Board Chairs
 - f. Staff will update the Board Packet
6. Other Business
The Committee reviewed the Board History and expiration of terms. The extended terms of Dale Cyr and Becky Briggs are expiring at the end of FY2021 and will need to be extended again if they will remain on the board.

Next Meeting: TBD, Via Zoom.