



**Board of Directors Meeting
September 23, 2020, 8:00 a.m.
VIA ZOOM**

AGENDA

Meeting Called by: Susan Prince

1. Call to Order, Welcome and Remarks Susan Prince
2. Operational Items
 - a. **Action:** Approval of Minutes Susan Prince
 - b. Treasurer's Report Scot Browning
3. Executive Director Report.....Cindy Stewart Rivarde
 - a. Information:
 - i. Incentive Application Deadline is September 30, 2020, will be twice a year
 - ii. FY2020 Audit by Snyder Cohn underway. They will present at the October meeting
 - iii. MWBC
 1. FY2019 audit by the SBA is underway
 2. SBA CORE grant FY2021 budget and FY2020 end of year reporting submitted October 30
 3. COVID budget amendment may be submitted later
4. Presentations
 - a. Presentation of the FY2020 Annual Report..... Cindy Stewart Rivarde
Action: Approval of FY2020 Annual Report
5. Strategic Items
 - a. Mayor & Council..... Susan Prince
 - i. Board Discussion with Mayor and Council and New MOU with City October 5
 - b. Marketing Committee.....Susan Prince
 - i. Working with GKA on review of templates and website
 - c. Workforce Education Committee.....Dr. Kim Kelley
 - i. Next Roundtable featuring Leonard Howey and Mark Drury of Workforce Montgomery – September 30 12-2. Representation of Industry by Ed Harrington, John Marshall Bank; Jose Ochoa, Altimmune; Leslie Torbett, TISTA. Moderated by Ernesto Chanona, Department of Commerce.

6. Brief Partner Updates:

- a. City of Rockville Mayor Newton, Rob DiSpirito
- b. Montgomery County EDC Bill Tompkins
- c. Maryland Department of Commerce Carla Merritt
- d. Rockville Chamber of Commerce Marji Graf

Upcoming Important Dates in the next month:

Mayor and Council Meeting (Annual Report and MOU) Monday, October 5, 7:00 pm

Executive Committee Meeting Tuesday, October 13, 4:30 pm

**Mayor and Council Meeting
(Discussion of Economic Development Financing Tools)** Monday October 19, 7:00 pm

REDI Board Meeting Wednesday, October 28, 8:00 am